

**TOWN OF DUNE ACRES
COUNCIL MINUTES
SATURDAY, JULY 19, 2008**

The Town of Dune Acres Town Council met for its regular monthly meeting on Saturday July 19, 2008 at the Town Hall. Council President Louise Roberts called the meeting to order at 9:05 a.m. with Council Members John Sullivan and Jeffrey Swoger, Clerk-Treasurer William Nixon, and Attorney Alan Mindel (filling in for Town Attorney Dan Whitten) in attendance. Council President Louise Roberts opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Council member John Sullivan moved that the minutes for the June 21, 2008 council meeting be approved as presented. Council Member Jeffrey Swoger seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF:

Porter Bank – Checking	46625.24
Chase Bank – Savings	139564.54
June Int. posted in July	-324.87
Record Balance	185864.91

Council Member Jeffrey Swoger moved that the financial report be accepted. Council Member John Sullivan seconded, and the financial report was passed unanimously.

PAYMENT OF CLAIMS:

Council Member Jeffrey Swoger moved the claims for July 2008 in the amount of \$23,251.66 be approved. Council Member John Sullivan seconded and the motion passed unanimously.

CORRESPONDENCE RECEIVED:

Patricia Jorgenson – Letter of complaint of usage of Dune Acres Fire access road.

Indiana Dunes National Lake Shore – Agreement on Cowles Bog restoration.

Frank Kudrna – Letter of request of proof of Dune Acres' incorporation for Mail purposes.

Keystone Software Systems – Training class on the software system we use plus the electronic submission of the Annual Report (required by State Board of Accounts).

Sherry requests to attend.

Porter County Council – letter requesting a comparison of 2008 budget to 2009 budget and a copy of the completed 2009 budget by September 15, 2009.

COMMISSIONERS REPORTS:

PARKS: Kellie Klein

No commissioner report.

FIRE: Mark Bapst

No commissioner report – 14 people attended the CPR class.

ROADS: Mark Hull

Mark Hull reported Indiana American Water Co. would fund cost of paving Crest, Oak, and Hill Drives. From the town he requested \$3,500 to do the cul-de-sac on ?, and \$7,500 for Ridge Drive and \$6,200 for Beach Drive for a total of \$17,500. Council Member Jeffrey Swoger moved that the funds be approved. Council Member John Sullivan seconded, it was passed unanimously.

Porter Beach residents Patricia Jorgenson and Tim McGillim described current adverse conditions in Porter beach where Dune Acres' emergency exit enters Porter Beach across the street from their home. The Council assured them that a more permanent gate would be installed so only people on foot could pass through the gate.

John Nowak presented an ordinance from Urbana, IL showing how the municipality manages tree trimming and utility companies. Future tree trimming is on hold until the

Tree Committee decides how to proceed. Getting money via the Homeland Security Act to bury utility lines might be possible but is a very complex process. Lou Mellen is investigating this option.

The Town is looking into contracting with one refuse company. Rates would be lower, recycling capacity could be increased and fewer trucks would be coming through town. IAWC would handle the billing along with the water on a bi-monthly bill.

BEACH: Rob Carstens
No commissioner report.

BUILDING: Lou Mellen
Lou Mellen reported there will be a demolition and house build at 44 Circle Drive.

MAINTENANCE: Dick Taylor
Nothing to report.

POLICE: Cecilia Call
Irv Call reported that the July 4th weekend activity was intense. Many permits were issued, cars were towed and the visitor traffic was very heavy.

ENGINEER: Irv Call
Irv Call provided drawings for a more extensive gate at the emergency access to the town on East Road. Irv will get an estimate of the costs to install the gate. He is also looking at gate designs for the Club House Drive and behind the Security Office.

ENVIRONMENT: Cathy Bomberger
Cathy reported that the Environmental Committee is working on an overall plan for the town. The Committee is working on getting a grant from the Indiana Lake Michigan Coastal Grant program to combat invasives. The committee is working with other commissioners so they can be involved in their planning. The Lake Shore Clean Up will be on Saturday, September 20. Cathy is looking for a volunteer to head up Dune Acres' activities.

COMMITTEE REPORTS:

DEER CULLING: A permit for the 2008 Deer Cull has been applied for.

CLUB HOUSE: Many attended the tours which were offered to residents to describe the work that was done to the club house.

PUMP HOUSE: Irv Call reported that one water meter was changed at the pump house.

TENNIS COURTS: Bill Nixon reported that the back 2 tennis courts have been renovated and were put into service July 3rd.

SECURITY LIGHTING: No report was given.

OLD BUSINESS

The Clerk-Treasurer's Office has prepared the 2009 Town Budget. The Town Council has scheduled a Town Council Meeting for Monday July 28th at 7:30 pm in the Town Hall to review the budget.

Ben Bolton requested a \$500 contribution to the Porter Volunteer Fire Department for their efforts on fireworks and the CPR class. Council Member John Sullivan moved to make the contribution, Council Member Jeffrey Swoger seconded and the motion was unanimously passed.

Relay For Life: Dune Acres was given a certificate by the Relay For Life organization for their participation and fund raising.

Independence Day: Jeffrey Swoger reported that everything went well over the weekend. Ben Bolton was congratulated for an outstanding fireworks display.

Lou Roberts represented Dune Acres at an event honoring our veterans.

Budget Schedule:

7/28/2008	Council budget review
8/6/2008	1 st Publication
8/13/2008	2 nd Publication
8/16/2008	Public Hearing for Budget at August Council Meeting
9/1/2008	Submit budget to County Council
9/16/2008	Adopt budget at September Council Meeting
9/18/2008	Submit 2 copies to County Auditor

WATER: Ben Bolton reported that the water project has been completed. He feels Dune Acres now has an excellent system that should last for many years.

NEW BUSINESS

Lou Roberts reported the VNA will be giving flu shots on Saturday, October 18, 2008 from 10 am – noon in the Town Hall. The cost will be \$30 unless a person is covered under Medicare Part B.

Jane Dickey and Sue Smith will be working with the Exchange Club on the “Back To School Project”. During the first week of August they will be collecting donations from the residents in the form of school supplies or cash.

Mary Ann Crayton reported that Tom Roberts spoke about Hospice at the last Aging in Place meeting. Anyone in town with questions about services for seniors should contact Mary Ann.

Mary Ann Crayton asked what could be done about late night noise. Dune Acres does not have a noise ordinance. The Council agreed to look into it.

Council Member Jeffrey Swoger moved that the meeting be adjourned. Council Member John Sullivan seconded and the motion was unanimously approved. The meeting adjourned at 11:10 am.

LOU ROBERTS, Town Council President

JOHN SULLIVAN, Town Council Member

JEFFREY SWOGER, Town Council Member

WILLIAM C. NIXON, Clerk-Treasurer

CLAIMANT	CLAIMS FOR JULY 2008 DESCRIPTION	AMOUNT
Atha W. Belsha	Security Pay Period 6/1 - 6/30/2008	\$ 1,526.75
David W. Kristophel	Security Pay Period 6/1 - 6/30/2008	\$ 624.36
Philip A. Lepley	Security Pay Period 6/1 - 6/30/2008	\$ 1,304.05
Terry R. Trout	Security Pay Period 6/1 - 6/30/2008	\$ 646.19
Garrett L. Tyrrell	Security Pay Period 6/1 - 6/30/2008	\$ 397.56
Diane Bartley	Security Pay Period 6/1 - 6/30/2008	\$ 1,517.89
Sherry A. King	Dpty Clrk-Treasurer Pay Period 6/1 - 6/30/2008	\$ 786.26
Emily A. Cheek	Security Pay Period 6/1 - 6/30/2008	\$ 976.93
Harold E. King	Maintenance Pay Period 6/1 - 6/30/2008	\$ 941.26
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period 6/1 - 6/30/2008	\$ 2,490.44
Indiana Department of Revenue	Payroll Liabilities for Pay Period 6/1 - 6/30/2008	\$ 414.88
Verizon North	Town Phones - Gatehouse/Maintenance	\$ 144.77
	Phone, Fax, Internet - Town Hall	\$ 162.32
Nipsco	Electric at Mineral Springs & RT 12	\$ 10.22
	Electric at Clubhouse Dr. & Shore Dr.	\$ 14.83
	Gas/Electric at Town Hall - East Road	\$ 50.08
	Gas at Clubhouse	\$ 8.73
	Gas/Electric at Pump House	\$ 102.71
	Electric at Tennis Court	\$ 5.67
	Electric at 4 Shore Drive - Pump	\$ 28.23
	Electric at Security Office	\$ 99.36
Boyce Forms/Systems	SBOA approved Receipts	\$ 238.72
Nextel Communications	Security Mobile Phones	\$ 50.65
Dune Acres Social Committee	Thank You Dinner for PVFD for 4th patrol	\$ 144.00
Chesterton Tribune	Publishing BZA public hearing - 7/22/2008	\$ 20.63
Pride Toilet Company	6/18 - 7/15/2008 Service	\$ 110.00
Menards - Michigan City	Premixed Concrete Mix	\$ 22.50
	Roll of Stamps & Certified mail to Leatherwood, Inc	\$ 45.12
Chase Card Services	Security - 4th candy and Folders	\$ 16.96
Chase Card Services	Paper Towels - Town Hall and Maintenance Bldg.	\$ 11.28
Chase Card Services	Security - 1 GB Stick	\$ 31.88
Chase Card Services	Payroll Software Renewal - Intuit/QuickPayroll	\$ 169.00
Diane Bartley	Town Hall Cleaning for	\$ 40.00
Able Disposal	Town Hall Garbage Services	\$ 32.78
	Ridge Beach - Garbage Services	\$ 14.83
	East Beach - Garbage Services	\$ 35.84
Kmart	Security - Phone and cleaning supplies	\$ 39.76
IAWC	Water for 4/16 - 6/18/2008	\$ 38.44
South Shore Marina, Inc.	Buoys for Beach installation	\$ 3,606.95
Menards - Portage	Town Hall Dehumidifier/Mnt. Blk Cable ties	\$ 151.14
Brown Tire of Portage	Town Truck maintenance	\$ 218.45
Ben Bolton	Supplies for 4th Fireworks Display	\$ 29.14
Pinkerton Fuel & Lubricants	Fuel for Town Truck - 6/2/08	\$ 77.12
	Fuel for mower, weed eater, chain saw, mule	\$ 80.87
	Fuel for Town Truck - 6/15/08	\$ 83.91
	Fuel for Town Truck - 6/23/08	\$ 78.25
Melrose Pyrotechnics, Inc.	5th Fireworks Display	\$ 5,500.00
A.B.C. Burglar & Fire Alarm Corp.	May & June 2008 Serveillance	\$ 60.00
Philip A. Lepley	1 Brown Hat from Star Uniform	\$ 13.00
Star Uniform	1 Shirt for David Kristophel - Security	\$ 36.95
TOTAL CLAIMS FOR 2008		\$23,251.66